

EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 13th September, 2011 at 3.00 pm**

MEMBERSHIP

Councillors

S Armitage	- Cross Gates and Whinmoor;
P Grahame	- Cross Gates and Whinmoor;
P Gruen	- Cross Gates and Whinmoor;
M Dobson	- Garforth and Swillington;
A McKenna	- Garforth and Swillington;
T Murray	- Garforth and Swillington;
J Lewis	- Kippax and Methley;
K Parker	- Kippax and Methley;
K Wakefield	- Kippax and Methley;
W Hyde	- Temple Newsam;
M Lyons	- Temple Newsam;
K Mitchell	- Temple Newsam;

**Agenda compiled by:
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Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 24 74754**

**South East Area Leader:
Shaid Mahmood
Tel: 22 43973**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

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1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To approve the minutes of the East Outer Area Committee meeting held on 5th July 2011</p> <p>(minutes attached)</p>	1 - 10

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8	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>A SUMMARY OF KEY WORK</p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) setting out priority work within the Outer East area in recent months, together with details of the working arrangements for PACT (Police and Communities Together) meetings and minutes relating to community engagement activities, partnership meetings and meetings of Area Committee Chairs</p> <p>(report and minutes attached)</p> <p>(Executive Function)</p>	11 - 40
9			<p>CONSULTATION ON EXPANSION OF PRIMARY SCHOOL PROVISION FOR SEPTEMBER 2013</p> <p>To consider a report of the Director of Children's Services providing information on work being carried out across the city to ensure there are sufficient school places to address an increasing birth rate. Whilst no schools in the area covered by Outer East Area Committee are directly affected, the report seeks to advise Members of plans in adjacent areas</p> <p>(report attached)</p> <p>(Council Function)</p>	41 - 44

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10	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>DELEGATION OF ENVIRONMENTAL SERVICES - SERVICE LEVEL AGREEMENT</p> <p>Further to minute 13 of the East Outer Area Committee meeting held on 5th July 2011 where Members received a progress report on work towards the delegation of certain environmental services to Area Committees, to consider a report of the Director of Environment and Neighbourhoods providing details of the Service Level Agreement (SLA) which has been drawn up for the Outer East area and seeking approval of the SLA</p> <p>(report attached)</p> <p>PLEASE NOTE: The appendices to this report, due to their size, have been supplied to the Committee in CD format. Further copies can be requested from the report author</p> <p>Executive Function</p>	45 - 64
11	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>THE MAJOR BENEFITS AND ADDED VALUE OF CAPITAL WELL BEING FUNDING IN SOUTH EAST LEEDS</p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) providing information on the benefits and added value of capital Well being funding in South East Leeds together with details on where funding has been provided and the benefits gained from this</p> <p>(report attached)</p> <p>Executive Function</p>	65 - 72

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12	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>AIRE VALLEY HOMES LEEDS INVOLVEMENT IN AREA COMMITTEES</p> <p>To consider a joint report of the Assistant Chief Executive (Planning, Policy and Improvement) and the Chief Executive of Aire Valley Homes Leeds outlining the current involvement Aire Valley Homes Leeds has with East Outer Area Committee and exploring ways of furthering that involvement</p> <p>(report attached)</p> <p>Council Function</p>	73 - 80
13	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>AREA MANAGEMENT PERFORMANCE REPORTING</p> <p>To consider a report of the Director of Children's Services providing key performance information in relation to the East Outer area together with Children's Services inspection information and key developments taking place in Children's Services</p> <p>(report attached)</p> <p>Council Function</p>	81 - 106
14	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>OUTER EAST BUSINESS PLAN 2011 - 2012</p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) setting out the draft 2011/2012 Area Committee Annual Business Plan setting out the work to be undertaken in relation to each of the Area Committees delegated roles and functions along with the methods of monitoring performance and forward plan of reports to be presented to Outer East Area Committee for the 2011/2012 Municipal Year</p> <p>(report attached)</p> <p>Council Function</p>	107 - 128

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15			DATE AND TIME OF NEXT MEETING Tuesday 18 th October 2011 at 3.00pm in the Civic Hall, Leeds	